

Topic: Implementation Discussion

Date: December 15, 2022

Grantee and Partner Participants:

- Advocates: Ann Pruszynski from Advocates
- Aspire: Abby Foley from Aspire & Kimberly Duane from Randolph and Brynn Cooper from Weymouth Public Schools
- BHN: Dawn King from BHN
- Eliot: Elizabeth Lineweaver from Eliot
- Riverside: Manny Oppong and Jillian Elrich from Riverside and Bill Chaplin from Milford HS
- Evaluation: Bill Fisher and Lance Washington
- MAMH: Joan Mikula, Jenifer Urff, Lina Stolyar

Agenda:

- Welcome and Housekeeping
- Discussion of Implementation
- Logistics

Welcome and Housekeeping

Evaluation Update

- Bill Fisher and Lance Washington are joining this call. As previously mentioned, Bill is the new lead evaluation for this project and has been working diligently to be up to speed. They are joining this meeting as a way to learn more about each grant and so that they have more context for the evaluation calls that will follow in January.
- Lance sent out emails to the main grant contact along with the evaluation lead so please look out for those emails and respond with available times for your whole team.
- We are not interested in evaluating schools against each other. We are interested in what makes a difference.

Quarterly Progress Report:

- A quarterly progress template was sent out to the main grant contact and the admin lead so they should have received that email.
- We hope that the progress reports will allow each grant to let us know about major accomplishments and challenges, as well as any technical assistance needs, we might be able to support.
- It is meant to be short (a one-page summary is sufficient) and we hope that grantees will be as honest as possible about both your accomplishments and challenges, so we can most effectively support your work.
- The first report is due January 6.

Discussion of Implementation Successes and Challenges

- We are really pleased with the progress that everyone has made so far and impressed given the short time frame!

- **What is the priority population for services under your grant? If you're not sure, how will you identify that?**
 - o Schools discussed how they will identify their priority populations.
 - o Some grantees are still working on figuring that out with their schools.
 - o One grantee mentioned that many students and parents are ELL and those kids are likely the ones who will need services. Another school will use internal referrals from the principal.
- **What is the status of any new hires planned for your grant?**
 - o Some schools are further ahead on hiring with some places are ready to roll.
 - o One school is fully staffed! Another has hired for one of their schools. Great work!
 - o Other schools are in various stages of hiring with grantees reviewing a few applicants for each position at the moment.
- **Do you have dedicated space in the school and if so, what does that look like? If not, where will you see students?**
 - o All grantees are dealing with how staff will have a homebase and where staff will see patients.
 - o One school have identified a potential space in their wrap around center. The wrap around center space is used for other family needs like housing. They could also use a space near the nursing office.
 - o Another school has identified an office near the nurse and SW office.
 - o One grantee will have the clinician stationed in the central office and each school will also try to find space for the clinician.
- **How will communication flow between the CHBC and school? How will you communicate within the school? With students and families?**
 - o On communication, everyone is in different places but starting to have communication with CBHC lead so they know the program.
 - o Some grantees have attended professional development days for teacher to let them know about the model so that the school staff know about it.
 - o Another grantee will be holding weekly meetings with the school to discuss the project.
 - o One grantee will have all primary communication go through the principal.

Logistics and Next Meetings

Timeline for Future Meetings

- We want to stay in contact with you all in the upcoming school year, so for right now, the timeline is:
 - o January: First Quarterly Report Due and Evaluation Calls
 - o February: Learning Community Meeting
 - o March: Site Visits
 - o April: Second Quarterly Report Due and Learning Community Meeting
 - o May: Individual Calls with Each Grantee

Sharing Contact Information:

- We also want to give you the opportunity to continue to learn from each other. Would it be alright to share your contact information with other grantees?